



GLENVIEW PARK DISTRICT
PARK BOARD MEETING

Regular Meeting Minutes
April 23, 2020

Virtual Meeting Through Zoom Video Conferencing

Call-In Number: +1 312 626 6799

Meeting ID: 271 957 879

1. **Roll Call**

President Jennifer G. Roberts called the meeting to order at 7:06 p.m. and the roll was called.

All Commissioners attended remotely: William M. Casey, David M. Dillon, Angie G. Katsamakias, Daniel B. Peterson, Joseph A. Sullivan, David S. Tosh, Jennifer G. Roberts

Commissioners absent: None

Official Staff who attended remotely: Treasurer William D. Moore, Executive Director/Secretary Michael D. McCarty, Superintendent of Park & Facility Services James Warnstedt, Superintendent of Special Facilities Lori Lovell, Deputy Executive Director Katie Skibbe, Superintendent of Leisure Services Todd Price, Director of Brand Strategies Jena Johnson, IT Director Sean King and Executive Assistant and Recording Secretary Joanne Capaccio.

There was no public remoting into the meeting at this time.

2. **Commissioner Casey moved seconded by Commissioner Peterson to allow Commissioners William Casey, Dave Dillon, Angie Katsamakias, Daniel Peterson, Joe Sullivan, Dave Tosh and Jen Roberts to participate in the April 23, 2020 Regular Park Board Meeting by electronic means. Roll Call Vote: Ayes: Casey, Dillon, Katsamakias, Peterson, Sullivan, Tosh, Roberts. Nays: None. Motion Carried.**

3. **A Moment of Silence was observed**

4. **Accepted and Approved Meeting Minutes**

- a. Accepted the February 4, 2020 Administrative Operations/Marketing Committee meeting minutes
- b. Accepted the February 27, 2020 Special Revenue Facilities Committee meeting minutes
- c. Approved the February 27, 2020 Regular Board meeting minutes
- d. Accepted the March 5, 2020 Special Revenue Facilities Committee meeting minutes
- e. Accepted the March 11, 2020 Combined Administrative Operations/Marketing, Finance and Museums & Historical Preservation Committee of the Whole meeting minutes
- f. Approved the March 13, 2020 Emergency Board meeting minutes
- g. Approved the March 27, 2020 Special Board meeting minutes
- h. Approved the April 2, 2020 Finance Committee of the Whole meeting minutes

Commissioner Casey moved seconded by Commissioner Peterson to accept the February 4, 2020 Administrative Operations/Marketing Committee meeting minutes;

accept the February 27, 2020 Special Revenue Facilities Committee meeting minutes; approve the February 27, 2020 Regular Board meeting minutes; accept the March 5, 2020 Special Revenue Facilities Committee meeting minutes; accept the March 11, 2020 Combined Administrative Operations/Marketing, Finance and Museums & Historical Preservation Committee of the Whole meeting minutes; approve the March 13, 2020 Emergency Board meeting minutes; approve the March 27, 2020 Special Board meeting minutes, and approve the April 2, 2020 Finance Committee of the Whole meeting minutes Roll Call Vote: Ayes: Dillon, Katsamakakis, Peterson, Sullivan, Tosh, Casey, Roberts. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

5. Officers' Reports

a. President

President Roberts went over the procedures for the public to address the Board which were to either call into the meeting using the call-in information included on the Board Agenda or to submit a Public Comment prior to the meeting by emailing: boardcomments@glenviewparks.org. She asked if any email comments were received and none were. And, there were no callers remoting in who wished to address the Board.

b. Treasurer

The District's financial reports were included in the board packet; therefore, a verbal report was not given and the Board had no questions related to the monthly finances.

c. Attorney

No Report

d. Secretary/Executive Director

i) COVID-19 (Coronavirus) Preparedness Update

Executive Director Mike McCarty gave the following update on the District's preparedness related to the Coronavirus situation:

Director McCarty remarked that it goes without saying, the COVID-19 pandemic has hugely impacted the world over the past few months, and we have felt those impacts in our community and our park district. He explained that more will be heard throughout this meeting about how this pandemic is impacting the District's facilities and future planning. But first, he provided the following update on how the district has acted swiftly to prepare and react to this health crisis.

McCarty explained that beginning in February, Park District staff began discussions with partner agencies and local governments to establish a local task force to monitor, evaluate and make joint decisions to ensure the health and safety of our community. In early March, we held our first Glenview/Northbrook Coronavirus Response Task Force meeting – well before most communities had begun to realize the potential risk. The task force meets each week to analyze the current status and questions facing our community, and consists of representatives from NorthShore HealthSystems, the Northfield Food Pantry, and the village, park district, library and school districts of Glenview and Northbrook.

Also, in early March, the Glenview Park District developed an internal Emergency Response Team. This internal team has swiftly worked to develop communications for closures, provide health and safety updates for our team, assess financial and staffing impacts, address refund processes for canceled programs, and more.

On March 13, the Glenview Park District closed all facilities, and has remained closed per Illinois Governor J.B. Pritzker's Executive Order 2020-18. The facilities are currently closed now through May 30, as just announced today and subject to the newly released guidance from the Governor. This guidance has not yet been finalized by the Governor's office, but staff will analyze the information as soon as it becomes available.

McCarty reported that the Park District has transitioned staff members from each facility to work from home and to develop virtual recreation opportunities for our community. Essential staff have continued maintenance of our parks and open spaces, animal care at The Grove and Historic Wagner Farm, and scheduled essential projects like the replacement of HVAC units at Park Center. While essential work at the park district has continued, the park district has laid off all part-time staff and furloughed some full-time staff due to lack of work during the closures.

The park district has already begun to prepare for and plan how we may reopen our facilities safely. We understand this will require a tremendous amount of consideration for safety of our staff, residents and customers. This week, we took the added step of assembling an internal Reopening Task Force which will be responsible for developing the detailed plans related to how we can reopen facilities and offer services that maintain physical distancing and safety guidelines such as masks, sanitizer stations, front desk plastic shields, technology enhancements, service changes and more.

McCarty noted the entire team and staff will adhere to the following set of guiding principles when evaluating the steps for reopening: Is it legally authorized to operate; is it safe for staff and the public; is the workforce available and do they exist; is the financial impact positive and will reopening this facility, program, service or activity have a benefit to the community and individual.

In addition to these steps, McCarty reported that the District has enlisted 'Beyond Your Base and Public Opinion Strategies' to conduct a statistically valid opinion survey that will help gauge the Glenview community's attitudes toward returning to programming, facilities and events. This will give our staff real data to make further decisions on what areas to focus on and how we best manage staffing and other costs. This survey started yesterday in conjunction with the Northbrook Park District and will also be run a second time in June to see if opinions shift. We expect the results of the survey this coming Monday when we will begin to analyze the data.

Director McCarty expressed that with the Park District being recognized as a community leader, how more essential than ever communication is with our many audiences. McCarty then introduced Jena Johnson, the Park District's Director of Brand Strategies and Community Engagement who provided an update on how the Park District is communicating through this health crisis.

Jena Johnson commented on the collaboration and communication of the Glenview/Northbrook Coronavirus Task Force and how our community was one of the first to assemble a task force and begin intergovernmental cooperation around how we respond to this crisis. The Glenview/Northbrook Coronavirus Task Force has not only provided strong community leadership for our residents, but others are

looking to what we have been doing as a model for how to successfully organize and collaborate within their own communities.

She believes Glenview's response to this health crisis is a testament to the great collaboration and work that our local agencies already do on a regular basis. In times of crisis, we are tested and made to see what we are truly made of. She was proud to say that, in these difficult times, the Glenview community and Glenview Park District are proving their resilience and readiness to thoughtfully and responsibly meet the challenges facing us.

Johnson also feels that during a crisis, communication takes on a new role and a heightened level of importance. It is so important, as a leader within the community, for the Park District to provide honest, transparent information related to the health crisis we are experiencing, and to work to continue our mission of enriching the lives of our residents as we go through this together.

She explained that beginning with the District's facility closures on March 13, the park district has shifted to expanding its communication through digital channels. Working in partnership with the Glenview Northbrook Coronavirus Task Force, the District is providing email and website updates each week on Friday. Throughout the week, the park district works hand-in-hand with the Village of Glenview and the Glenview Police Department to provide additional updates regarding safe use of our parks and encouraging residents to stay active and enjoy our open spaces.

Johnson also reported that the park district has implemented nearly 150 signs throughout its parks to encourage physical distancing guidelines and inform the public of areas that are closed for their protection, such as playgrounds and skateparks. Immediately after implementing these signs, the District saw an increase in adherence with CDC guidelines within the parks, demonstrating the value and importance of localized communication.

Johnson highlighted that within the park district, a social media task force was developed which includes representatives from each of its facility. This task force has been working to find ways to help our residents enjoy health, happiness and an appreciation for nature in a new format – through virtual recreation. Every day, we are posting good news stories, virtual fitness classes, tips for spring planting and various activities and videos. We've also partnered with NSSRA to share the virtual recreation resources they are developing for kids with special needs. Throughout the last six weeks we have seen an incredible response from our residents engaging with us and responding to our digital communication channels like never before.

She feels the messages that seem to resonate strongest with our residents are the ones that prove the strength of this community. Because of our participation with the Glenview/Northbrook Coronavirus Task Force, we were able to quickly learn of the increasing need at the Northfield Township Food Pantry and are donating our farm-fresh, free-range eggs from Historic Wagner Farm each week. We were able to quickly learn of the hospital's PPE needs and identify 2,725 pairs of gloves, 500 antiseptic/alcohol wipes and 20 N-95 respirators that could be donated from our cleaning supplies.

With the Governor's announcement of an extended Stay at Home order through the month of May, Johnson noted the District will continue its virtual recreation campaign and to find new ways to engage our patrons.

Johnson closed by noting that as the park district looks to slowly reopen its facilities, we will be using all of the communication tools at our disposal to both inform and educate the public on how to safely enjoy the services we provide. We will continue to work closely with all of our partners to provide reliable information and show we are all in this together.

ii) **Strategic Plan Update**

Deputy Executive Director Katie Skibbe gave an update on the Park District's Strategic Plan. She explained that a lot of work and progress has occurred on the 2018-2021 Strategic Plan. There are 25 initiatives within the five focus areas: Customer, Financial Stewardship, Operational Excellence, Learning and Growing and Sustainability Perspective. These initiatives are broken out into short term (year one), mid term (year two), long term (year three) and ongoing. Staff have completed 10 of the 25 Initiatives with 9 that are currently on track. However, Skibbe noted that due to the Covid-19 Pandemic, all work on these initiatives are currently on hold until we can shift from managing the current situation of closures and return back to normal work. Some highlights are the continued work on the new website and financial software and the new onboarding training system, Glenview University. She explained that the Board had also received in their packets an update on key performance indicators and processes improvements that have been completed in the last year.

6. Matters from the Public

The Public had the opportunity to address the Board at the meeting by way of a call-in number or by submitting a Public Comment prior to the meeting by emailing: boardcomments@glenviewparks.org; No oral or written comments were received and no members of the public asked to address the Board remotely during the meeting.

7. Approved Accounts Payable

Commissioner Peterson moved seconded by Commissioner Casey to approve Payroll and Accounts Payable for the month of February, 2020 in the amount of \$3,921,716.76 and to approve Payroll and Accounts Payable for the month of March, 2020 in the amount of \$4,508,392.37. Roll Call Vote: Ayes: Katsamakakis, Peterson, Sullivan, Tosh, Casey, Dillon, Roberts. Nays: None. Motion Carried.

8. Approved Consent Agenda items

President Roberts asked if anyone would like to remove an item from the Consent Agenda for further discussion. There were no requests.

President Roberts asked for a motion to consider approving the following Consent Agenda items (8.a.-8.f.): (a.)Ordinance No. 2020-04: Liquidation of Personal Property (b.)Ordinance No. 2020-05: Adopting a Temporary Remote Attendance Policy and Temporary Public Comment Rules for The Glenview Park District (c.)Revised Personnel Guidelines (d.)Wagner Farm exhibit conceptual and schematic design proposal(e.) 2020/2021 Glenview Community Ice Center Annual Operating Recommendations (f.)Glenview Community Ice Center Food & Beverage agreement

Commissioner Sullivan moved seconded by Commissioner Dillon to approve Consent Agenda items: 8.a. through 8.f. Roll Call Vote: Ayes: Peterson, Sullivan, Tosh, Casey, Dillon, Katsamakakis, Roberts. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below.)

a. **Approved Ordinance No. 2020-04: Liquidation of Personal Property**

This is a house keeping item to sell unneeded Park District equipment.

b. **Approved Ordinance No. 2020-05: Adopting a Temporary Remote Attendance Policy and Temporary Public Comment Rules for The Glenview Park District**

Ordinance No. 2020-05 supplements current Park District rules and adopts temporary remote attendance and public comment rules to facilitate access to public meetings while practicing social distancing in accordance with Executive Order No. 2020-07 and such further laws, regulations, and orders that may be implemented during the Gubernatorial Disaster Proclamation.

c. **Accepted an Administrative Operations/Marketing Committee recommendation to approve updated Personnel Guidelines**

The Park District periodically does a comprehensive legal review of the Personnel Guidelines to ensure compliance with legislative changes, employment laws and legal best practices. This review was last completed in 2015 and since then staff has updated the Personnel Guidelines as employment laws changed and small clarifications were needed. Some of the changes include allowing the District to hire 15-year-olds, providing premium pay to all non-exempt employees who work on the 4th of July, and changing the effective date for insurance benefits.

d. **Accepted the Combined Finance, Administrative Operations/Marketing, and Museums & Historical Preservation Committee of the Whole recommendation to accept the proposal for conceptual and schematic design of exhibits at Wagner Farm from Holabird and Root of Chicago, Illinois in the amount of \$51,000**

As part of the Park District's Master Planning, consultants from Holabird and Root will continue their planning work and develop plans for new and updated exhibits at Wagner Farm. The product of this work will be a conceptual and schematic plan that can be used for budget development and fundraising efforts in the future. This work was budgeted in the current fiscal year.

e. **Accepted the Special Revenue Facilities Committee recommendation to approve the Glenview Community Ice Center Annual Operating Recommendations for 2020/2021**

The recommendations include a 3.7% increase for the rental of the NHL sheets during prime-time for recognized organizations and 13.1% for prime-time non-recognized organizations. The Studio Rink will receive an increase of 5.7% for prime time and 7.1% for non-prime time.

f. **Accepted the Special Revenue Facilities Committee recommendation to approve the Glenview Community Ice Center Food & Beverage agreement with Nick Philippos, proprietor of 1851 Landwehr LLC, subject to final review and revision by the Park District's Executive Director and attorney**

The agreement includes an initial three-year license with opportunity for two term extensions, three year each, if all terms are being satisfied.

9. Committees Reports and Recommendations

a. Combined Finance, Administrative Operations/Marketing, and Museums & Historical Preservation Committee of the Whole

- i) @Approve d the reclassification of the Glenview Park Golf Course, Glenview Prairie Club, Glenview Tennis Club, and Glenview Community Ice Center funds to special revenue funds.

Deputy Executive Director Katie Skibbe reported that the Committee of the Whole recommended approving the reclassification of the Glenview Park Golf Course, Glenview Prairie Club, Glenview Tennis Club, and Glenview Community Ice Center funds to special revenue funds. Discussions focused on the current status of the enterprise funds and whether these funds should be changed to special revenue funds for audit purposes. Skibbe explained that this change will align all Park District funds under the same accounting method, modified accrual, which will improve comparability of operating statements between funds and simplify the analysis of funds when activity for long-term assets and long-term debt are consistently recorded across all funds. Additionally, staff will bring forward a recommendation to permanently forgive the interfund loan between the enterprise funds at a future meeting.

Commissioner Casey moved seconded by Commissioner Sullivan to accept the Combined Finance, Administrative Operations/Marketing, and Museums & Historical Preservation Committee of the Whole recommendation to approve the reclassification of the Glenview Park Golf Course, Glenview Prairie Club, Glenview Tennis Club, and Glenview Community Ice Center funds to Special Revenue Funds. Roll Call Vote: Ayes: Sullivan, Tosh, Casey, Dillon, Katsamakis, Peterson, Roberts. Nays: None. Motion Carried.

- ii) Committee Update
No Report

b. Administrative Operations/Marketing

- i) Approved Resolution 2020-06: Authorizing Benefit Protection Leave Service for COVID-19 Related Furlough Time

Deputy Executive Director Katie Skibbe reported on a staff recommendation to approve Resolution 2020-06 which authorizes benefit protection leave service for COVID-19 related furlough time. Skibbe explained that benefit protection leave allows IMRF Members to receive IMRF service credit and protect their disability and death benefits during an approved unpaid leave of absence (up to a maximum of 12 months). Employer contributions are paid through future employer contribution rates. However, IMRF members must pay the full cost of their member contributions plus interest at the end of the leave. Employees do not have to pay immediately after returning from leave. If the employee is still active, they can make multiple member contribution payments. However, if the employee has been terminated, they must make a single lump-sum payment. So, this allows employees to buy back service credits for the time they were furloughed.

Commissioner Bill Casey asked what is the typical staff payment for this benefit? Skibbe explained it is 4.5% of an employee's average earnings. She also explained that this benefit could be extended past the 12 months of unpaid leave of absence maximum by the Park Board since the 12-month maximum is not a requirement of IMRF.

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Commissioner Peterson moved seconded by Commissioner Casey to approve Resolution 2020-06: Authorizing Benefit Protection Leave Service for COVID-19 Related Furlough Time. Roll Call Vote: Ayes: Tosh, Casey, Dillon, Katsamakakis, Peterson, Sullivan, Roberts. Nays: None. Motion Carried.

- ii) Committee Update
No Report

c. **Finance Committee of the Whole**

- i) Approved the 2020/2021 Glenview Park District Budget
Finance Committee Chair Dan Peterson gave a review of the Committee's discussion of the 2020/2020 Park District Budget. He reported that at the April 2, 2020 Finance Committee Meeting of the Whole, the Board reviewed the budget for the fiscal year beginning May 1, 2020 with staff. He noted that at tonight's board meeting, the Board will consider approval of a total budget of \$47,051,152. This budget represents an overall decrease of 16.5% as compared to the projected expenditures. The majority of this decrease is due to a decrease in capital expenditures related to the referendum.

He also explained that this budget was developed before the effects of COVID-19 were fully understood. So, staff continues to work on projections for the 2020/2021 budget year and will be adjusting the budget before it is finalized in July. Also, to mitigate the effects of the closures related to COVID-19, staff has begun reducing expenses. Some of these reductions include delaying the staff merit increase, reducing contractor usage, deferring capital replacement spending, elimination of all training not mandated by Federal or State governments, and furloughing all part-time and some full-time staff due to lack of work during restrictions and closures mandated by the state. Also, staff will be using this preliminary budget as a baseline from which to measure the total effects of the global pandemic. As further information is received, staff will reassess and adjust the budget as necessary.

President Roberts commended the Finance staff for an improved budget process this year and for completing the budget under less desirable working conditions due to the COVID-19 situation.

Commissioner Dillon moved seconded by Commissioner Sullivan to accept the Finance Committee of the Whole recommendation to approve the Glenview Park District annual budget for the 2020/2021 fiscal year in the amount of \$47,051,152. Roll Call Vote: Ayes: Casey, Dillon, Katsamakakis, Peterson, Sullivan, Tosh, Roberts. Nays: None. Motion Carried.

- ii) Committee Update
No Report

d. **Park & Facility Services/Environmental**

- i) Update: Comprehensive Master Plan
Superintendent of Park & Facility Services Jim Warnstedt provided an overview of the progress for this reporting period of the District's Comprehensive Master Plan. He explained that the Charting Our Future 2018-2028 Comprehensive Master Plan was adopted in January 2018. This 10-year action plan is the roadmap to the Glenview Park District's responsible and continual improvement of its parks and recreational system and services. Jim reported that since the plan's adoption, staff has been

working on 30 initiatives and so far, 21 have been achieved, 7 are on track, and 2 have not yet started. He also noted the two most significant completed initiatives since the last Board update are The Grove entrance improvement project and Interpretive Center renovation.

- ii) Approved the First Amendment to School District #31 Agreement
Superintendent Warnstedt explained that the intergovernmental agreement between the Glenview Park District and School District 31, which has been in place for decades, is set to expire on May 16, 2020. The school site for this agreement is Winkelman School. Staff worked with the Park District Attorney to draft the amendment, which allows for renewal for a period of 10 years, unless extended or terminated.

Commissioner Peterson moved seconded by Commissioner Dillon to approve the First Amendment Extending the Intergovernmental Agreement Between Glenview Park District and the Board of Education of West Northfield School District No. 31. Roll Call Vote: Ayes: Dillon, Katsamakidis, Peterson, Sullivan, Tosh, Casey, Roberts. Nays: None. Motion Carried.

- iii) Committee Update
No Report

e. **Recreation & Swimming Pools**

- i) Summer Aquatic Facility Plan
Superintendent of Leisure Services Todd Price reported on the District's reduced plans for aquatic operations this summer due to COVID-19. He noted the hiring process has been abbreviated and training cannot take place due to the shelter in place order. Although at this time there are currently no directives or guidelines for ongoing restrictions on crowd size once the shelter in place is lifted, staff is anticipating a high likelihood of public hesitation to reengaging in group activities or to gather with large groups. Based on current information and budgetary concerns, only one aquatic facility will open this summer, if allowed, and the target date to open is Saturday, June 13. The facility that will open is Flick Aquatic Center. The hours of operation will be addressed as Staff receive more guidance from the State.

- ii) Committee Update
No Report

f. **Special Revenue Facilities**

- i) Ice Center Temporary Season Postponed
Committee Chair Dave Dillon remarked that he drove by the Ice Center today and work is progressing nicely even though there have been some challenges.

Superintendent of Special Facilities Lori Lovell explained why staff is recommending the cancellation of the planned 2020 Ice Center temporary season which would have taken place beginning with two weeks in June through August 17.

Lovell noted that due to the COVID-19 pandemic there has been a significant disruption in obtaining critical items to ready the Ice Center in time for summer sessions. Some of the items being delayed are the fiber cement panels, dasher boards, flooring, bleachers and furniture. Due to these delays, staff is recommending the

temporary season be canceled. Superintendent Lovell also explained that the project budget will recognize a savings of approximately \$40,000 from the cancellation of the temporary season and will also result in an approximate net loss of \$68,000 to the operating budget of the Ice Center. Staff continues to guide W.B. Olson and the project team for delivery of a substantial completion date of August 17, 2020 and a fully operational facility by September 8, 2020 to ensure a fall season at the Ice Center.

Director McCarty noted that the Project Team and staff have been working well to manage the challenges due to COVID-19 and had it not been for this crisis, the temporary season would have begun on June 1. He commended Lori Lovell and her staff, Jim Weides and Brian Montgomery along with W.B. Olson and Williams Architects for continuing to make significant progress on this project and to get it to a September 8 opening.

President Jen Roberts thanked Lori Lovell and her team for all the hard work they have put into this project.

Director McCarty also announced that the studio rink slab would be poured tomorrow.

- ii) Committee Update
No Report

10. Matters from Commissioners

Commissioner Dave Tosh wished everyone a very safe and healthy rest of the year.

Commissioner Bill Casey thanked Executive Director Mike McCarty and his staff for all their hard work during these uncertain times. He also thanked the rest of the Board members for all they have done and noted he is proud to serve with them.

Commissioner Dave Dillon echoed Commissioner Casey's sentiments and thanked everyone for doing such a great job, especially with the challenges that come with working from home.

President Jen Roberts commented on how we've heard a lot during this crisis about shortages of food, particularly eggs, but yet Wagner Farm has been able to donate dozens of eggs to the Northfield Food Pantry. She feels this truly shows what is so great about our Park District and staff and how we look to help the community. She thanked the staff from Wagner Farm and also The Friends of Wagner Farm.

11. Correspondence

None

12. Adjourned to Executive Session—Pursuant to 5 ILCS 120/2 et seq. to discuss Minutes (Sub-section c21 and Employment/Appointment Matters (c1))

Commissioner Katsamakidis moved seconded by Commissioner Casey to adjourn and move to Executive Session Pursuant to 5 ILCS 120/2 et seq. at 7:45 p.m. to discuss Minutes (Sub-

section(c21) and Employment/Appointment Matters (c1). Roll Call Vote: Ayes: Katsamakias, Peterson, Sullivan, Tosh, Casey, Dillon, Roberts. Nays: None. Motion Carried.

Commissioner Casey moved seconded by Commissioner Sullivan to return to Open Session at 8:05 p.m. Roll Call Vote: Ayes: Casey, Dillon, Katsamakias, Peterson, Sullivan, Tosh, Roberts. Nays: None. Motion Carried.

13. Action on items that were discussed in Executive Session

a. Approved the Semi-Annual Review of Executive Session minutes

Commissioner Katsamakias moved seconded by Commissioner Peterson to approve the semi-annual review of Executive Session minutes. The Board finds that the need for confidentiality still exists related to minutes so identified. Roll Call Vote: Ayes: Dillon, Katsamakias, Peterson, Sullivan, Tosh, Casey, Roberts. Nays: None. Motion Carried.

b. Approved to dispose of verbatim recordings of fully released Executive Session meeting minutes dated prior to September 2018

Commissioner Peterson moved seconded by Commissioner Dillon to approve the disposal of verbatim recordings of fully released Executive Session meeting minutes dated prior to September 2018. Roll Call Vote: Ayes: Katsamakias, Peterson, Sullivan, Tosh, Casey, Dillon, Roberts. Nays: None. Motion Carried.

14. Adjourned

Commissioner Casey moved seconded by Commissioner Tosh to adjourn the Open Session at 8:08 p.m. On Voice Vote, all voted Aye. Motion Carried.

ATTEST:

Jennifer G. Roberts, President

Michael D. McCarty, Secretary

Approved this 28th day of May, 2020

Note: Click here for a link to the audio of the April 23, 2020, 7:00p.m. Virtual Park Board meeting: <https://www.glenviewparks.org/tmp/April232020BoardMeetingOpen.m4a>