



**Glenview Park District  
Regular Park Board Meeting  
August 27, 2020**

**HIGHLIGHTS**

The Board of Park Commissioners...

- Approved to allow Commissioner Joe Sullivan to participate in the August 27, 2020 Park Board Meeting by electronic means.
- Accepted the July 14, 2020 Finance and Administrative Operations/ Marketing Committee meeting minutes.
- Approved the July 23, 2020 Budget and Appropriations Ordinance Public Hearing meeting minutes.
- Approved the July 23, 2020 Regular Board Meeting minutes.
- Introduced Candace Diaz, the new Glenview Park District Figure Skating Director at the Glenview Community Ice Center. Candace was previously the District's Figure Skating Director from 1993 through 1999. She has owned and operated multiple skating schools in Southern Wisconsin and has been very active in coaching skaters from Basic Skills classes through Regional, Sectional and Junior National competitive levels. President Casey welcomed Candace to the Glenview Park District.
- Approved the Independent Contractor Agreement for Program Services with Wesley Child Care, LLC. This Independent Contractor agreement with Wesley Child Care, LLC was developed to enable Wesley staff to operate Camp R.E.C. locations that are not being operated by the Glenview Park District. Independent Contractor Wesley, will operate these pod locations at Glenview Park District facilities to help meet the demand for these services through their available workforce. This agreement outlines the responsibilities of both parties exclusive to the four-week session of Camp R.E.C. which begins August 31 and runs-through September 28.
- Approved Payroll and Accounts Payable for the month of July, 2020 in the amount of \$3,912,224.51.
- Accepted the Finance and Administrative Operations/Marketing Committee recommendation to approve Policy 9.63 Remote Work. The Remote Work policy was developed to provide guidance to supervisors and employees and outline the parameters under which remote work is acceptable. The Park District supports remote work where it is found to have a mutual benefit for both the Park District and the employee.
- Accepted the Finance and Administrative Operations/Marketing Committee recommendation to approve Resolution No. 2020-13: Recognizing a public health emergency and empowering the Executive Director to take certain actions where required by exigency of circumstance. The District has been successfully working remotely to varying degrees since March 13 when all the facilities were closed due to COVID-19. The District recognizes that the Remote Work Policy may, due to the changing

circumstances arising out of the declared state of emergency, need to be suspended from time to time. Resolution 2020-13 allows the Executive Director to suspend provisions of the Remote Work policy deemed in the best interest of the District during the pandemic.

- Accepted the Park & Facility Services/Environmental and Special Revenue Facilities Committee recommendation to approve the Glenview Community Ice Center Food & Beverage Addendum. Due to the COVID-19 pandemic, Governor JB Pritzker's Restore Illinois plan has placed significant restrictions on the Food and Beverage(F&B) industry. The restriction of the seating capacity that is available for the delivery of F&B services will ultimately reduce the clientele available for F&B services. None the less, per the original agreement, 1851 Landwehr LLC will make the full capital contribution to the Park District in the amount of \$125,000. However, the proposed addendum amends the due dates for the capital contributions. The original due dates were 10 days after execution, December 31, 2020 and December 31 of each year until the capital contribution is made in full. This amendment allows for the first installment of \$12,500 to be due on March 1, 2021 and the second installment of \$12,500 is due no later than December 31, 2021. The remaining installments of \$25,000 each shall be paid on or before December 31 of each year until the capital contribution is paid in full.
- Accepted the Finance and Administrative Operations/Marketing Committee recommendation to approve Resolution No. 2020-14: A Resolution approving Interfund Loan Actions regarding Glenview Park Golf Course, Glenview Prairie Club and Glenview Tennis Club. In April, the Park Board approved the reclassification of the District's enterprise funds to special revenue funds. This change aligned all Park District funds under the same accounting method, modified accrual, which will improve comparability of operating statements between funds and will simplify the analysis of funds when activity for long-term assets and long-term debt are consistently recorded across all funds. This resolution is the final step in the reclassification process.
- Accepted a Staff recommendation to approve the Glenview Community Ice Center Glenview Stars Hockey Association (Stars) Agreement subject to final review and revision by the Park District's Executive Director and Attorney. This agreement with the Stars includes increased priority use in scheduling of ice time and sets their hourly fees at the new Community Ice Center. It also details the Stars' pledged payment schedule.

In November of 2017, the Glenview Stars pledged one million dollars to the Glenview Park District in support of the renovation and expansion of the Glenview Ice Center. The Stars also committed to raising additional funds to pay for the purchase of an additional Zamboni during that ten-year period. However, in the terms of this agreement, the Stars will contribute \$875,000 to support the renovation of the Ice Center and \$102,653 for the purchase of a Zamboni. Additionally, they agree to a per player fee for each regular season, which will equate to approximately \$3,500 per year or \$45,500 over the life of this agreement. In total, the Stars will contribute \$1,023,153 to the Glenview Park District. Additionally, the Stars will purchase approximately \$7,184,269 of ice time throughout the life of the agreement.

At an August Board Committee meeting, Commissioners requested staff discuss an alternate proposal with the Stars which included a longer term for the agreement and donation of the pledged amount of one million dollars. But because the Community Ice Center was not able to open for a temporary season this year as planned, this change in schedule had a \$125,000 impact on the Stars' financials; therefore, they declined the

alternate proposal. Staff believe the adjustments in this agreement to the Stars initial pledge in 2017 are fair and will be mutually beneficial to both organizations.

\*The next regular Park Board meeting will be held at 7:00 p.m., Thursday, September 24, 2020. The meeting will be held at Park Center, 2400 Chestnut, Glenview IL. The public is welcome. If special needs are required in order to attend this meeting, please call the Park District Office, 847-657-3215.