



**GLENVIEW PARK DISTRICT
PARK BOARD MEETING**

Convened in person at Park Center
2400 Chestnut Avenue, Glenview, IL 60025

Also

Virtual Meeting Through Zoom Video Webinar

<https://us02web.zoom.us/j/81877830266?pwd=K2JPVmJaTFRNZ3ZpWGljZ3VKaWpUdz09>

Passcode: 812297

And

via Telephone: 1- 312- 626- 6799

Webinar ID: 818 7783 0266

**Regular Meeting Minutes
October 22, 2020**

1. Roll Call

Executive Director Michael McCarty reminded the public present at the host meeting site to keep their mask on, even when speaking their public comments at the podium, and to keep a safe distance between each other. He noted that there were comment cards in the back of the room for those who wanted to address the Board tonight.

President Bill Casey explained the following Park District guidelines for holding in-person Board meetings, the reason why tonight's Board meeting was being held remotely and how public comments can be submitted to the Board:

He noted that when held in person, all meetings of the Park District Board of Commissioners will comply with social distancing requirements and health/safety guidance by spacing seats six feet apart; marking with signage or taping six-foot distances for attendees; wearing face coverings; providing restroom accessibility for handwashing; having hand sanitizer available, and regular cleaning of high-touch surfaces.

He stated that this meeting of October 22 will be conducted by audio or video conference without a physically present quorum of the Board of Commissioners because of a disaster declaration related to COVID-19 public health concerns affecting the Glenview Park District. The President of the Board of Commissioners has determined that an in-person meeting of the Board at Park Center with all participants is not practical or prudent on October 22, 2020 because of the disaster and its effects. The Commissioners and Staff, other than the Executive Director, will not be physically present at Park Center for the meeting. Physical public attendance at Park Center will be limited and must comply with DCEO guidance (including the wearing of face coverings and social distancing) so alternative arrangements for public access to view the meeting have been made. The viewing is available at the link set forth in the October 22, 2020 Board Agenda. The meeting will also be audio or video recorded and made available to the public, as provided by law.

Any person desiring to provide public comment may do so in one of 2 ways: 1) by being physically present at Park Center, (filling out a Public Comment card and then being called to

the microphone at the appropriate time); or 2) by submitting written comments. *The deadline for submitting public comments ended at noon today.*

President William M. Casey called the meeting to order at 7:02 p.m. and the roll was called.

All Commissioners attended remotely: Angie G. Katsamakakis, Jennifer G. Roberts, Joseph A. Sullivan, David S. Tosh, William M. Casey. **Note:** *Commissioner David M. Dillon, joined virtually at 7:20p.m. and Daniel B. Peterson joined virtually at 7:45p.m.*

Commissioners absent: None.

Official Staff present at the Host Site to assist any members of the public who wanted to attend: Executive Director/Secretary Michael D. McCarty and Executive Assistant and Recording Secretary Joanne Capaccio.

Official Staff who attended remotely: Treasurer William D. Moore, Attorney Derke Price, Superintendent of Park & Facility Services James Warnstedt, Superintendent of Special Facilities Lori Lovell, Deputy Executive Director Katie Skibbe, Superintendent of Leisure Services Todd Price, and Director of Brand Strategies and Community Engagement Jena Johnson

Official Staff absent: None

2. **Commissioner Roberts moved seconded by Commissioner Sullivan to allow Commissioners Dave Dillon, Angie Katsamakakis, Daniel Peterson, Jen Roberts, Joe Sullivan, Dave Tosh and William Casey to participate in the October 22, 2020 Regular Park Board Meeting by electronic means. Roll Call Vote: Ayes: Katsamakakis, Roberts, Sullivan, Tosh, Casey. Nays: None. Motion Carried.**
3. **A Moment of Silence was observed**
4. **Meeting Minutes**
 - a. **Accepted the September 8, 2020 Finance and Administrative Operations/Marketing Committee meeting minutes**
 - b. **Accepted the September 8, 2020 Recreation & Swimming Pools and Museums & Historical Preservation Committee meeting minutes**
 - c. **Approved the September 24, 2020 Regular Board meeting minutes**
 - d. **Approved the October 1, 2020 Recreation & Swimming Pools, and Museums & Historical Preservation Committee meeting minutes**

Commissioner Roberts moved seconded by Commissioner Sullivan to accept the September 8, 2020 Finance and Administrative Operations/Marketing Committee meeting minutes; accept the September 8, 2020 Recreation & Swimming Pools and Museums & Historical Preservation Committee meeting minutes, approve the September 24, 2020 Regular Board meeting minutes and accept the October 1, 2020 Recreation & Swimming Pools and Museums & Historical Preservation Committee meeting minutes. Roll Call Vote: Ayes: Katsamakakis, Roberts, Sullivan, Tosh, Casey. Nays: None. Motion Carried. (Copy of minutes filed herewith.)

5. **Officers' Reports**

a. **President**

President Casey went over the procedures for the public to address the Board. He explained that anyone physically present at Park Center, which is the Board's regular meeting location, and wishes to provide public comment, may do so by filling out a Public Comment card that is available in the room and you will be called up to the microphone during the Public Comment portion of the meeting. There was also a form available through a link on the Board Agenda which was posted on our website for the public to submit written comments. That form was available since Tuesday, October 20, at 7:00 p.m. and closed today at noon. Each public comment, whether oral or written, is limited by Park District rules to 3 minutes in length and the maximum time limit for all Public Comments is 30 minutes.

President Casey further explained that during Public Comments, the Board will hear any oral comments first from those present at Park Center. Since the majority of comments received have been related to the Naval Air Station Glenview Museum and Ingenuity Center Development Agreement, we will hear all, if any, oral comments that are not related to the Naval Museum Agreement first. After finishing with all oral comments, with our remaining time, we will read the submitted written comments. Again, any written comments that are not related to the Naval Museum Agreement will be read first. Also, those from Glenview residents will be read first followed by all others in the order in which they were submitted. Jena Johnson, our Director of Brand Strategies and Community Engagement will read the written comments. All Park Board Commissioners received all of the written comments to review before the start of the board meeting and all oral and written comments will be submitted for the Park District record.

b. **Treasurer**

The District's financial reports were included in the board packet; therefore, a verbal report was not given and the Board had no questions related to the monthly finances.

c. **Attorney**

No Report

d. **Secretary/Executive Director**

i) **Appointed IAPD (Illinois Association of Park Districts) Annual Meeting Delegates**

Executive Director Michael McCarty explained that each year the Board considers delegates to the IAPD Annual Business Meeting. The IAPD/IPRA conference will be held Virtually, January 28-January 30, 2021. The Board needs to appoint a delegate and at least one alternate who will represent our agency at the Virtual Annual Business Meeting on Saturday, January 30, 2021 at 3:30 p.m.

Commissioner Katsamakidis moved seconded by Commissioner Tosh to appoint Park Board member William Casey as a delegate for the IAPD Annual Business Meeting on Saturday, January 30, 2021 at 3:30 p.m., and Park Board member Daniel Peterson as the alternate delegate. Roll Call Vote: Ayes: Roberts, Sullivan, Tosh, Katsamakidis, Casey. Nays: None. Motion Carried.

ii) Update: COVID-19 Financials

Deputy Executive Director Katie Skibbe gave an update on the District's financials as they relate to the impacts from COVID-19. She reported that since March, when the District closed all facilities due to the Pandemic, the District's total revenue loss to date is estimated at 6.4M. The District expected to receive 11.1M in revenues from March to October but has only received 4.8M. This is a 57% loss in revenue related to charges for services. However, revenue continues to increase, but it still falls short of budget. These losses span across all categories. The September operating revenues increased 3% over August's and operating expenses also increased. Last month it was reported that Real estate tax receipts were down compared to the previous year and down compared to budget. However, in October we received 1.3M in tax receipts which leaves the District down only \$115,000 compared to budget.

Deputy Skibbe noted that following the September 8th Grand Reopening of the Glenview Community Ice Center, program revenues totaled \$85,000 which was the second highest revenue increase behind Tennis Club revenues of \$104,00 which were due to start of Adult and Junior group lessons and the Championship Tennis Academy for high performance players. Monthly Fitness installment billings have leveled off with approximately \$53,000 a month compared to March when they were \$151,000 per month.

The District continues to mitigate revenue loss with expense reductions. The greatest reductions are seen in salary and wages. The District is slowly bringing staff back, but we still have one furloughed full-time staff and five full-time vacancies. In October 2019, the District employed 506 part-time employees compared to 293 employed now.

7. Public Comments

President Casey explained that since there were audience members present at the Host meeting location who wanted to address the Board on agenda item: 10. c. i): Consideration to approve the Naval Air Station Glenview Museum and Ingenuity Center Development Agreement, he had decided to move Public Comments up on the agenda which would be followed by Board discussion on Agenda item: 10. c. i) and 10.c.ii). Also, Agenda item: 6. Division Updates, were addressed by each Division Head within their Committee Updates.

The following members of the public present at the host meeting location (Park Center) addressed the Board:

1. William Marquardt, 1245 Deer Park Lane, Deerfield. President, Glenview Hangar One Foundation (GHOF)

Comments related to the Naval Air Station Glenview Museum and Ingenuity Center Development Agreement (NASGMIC)

Mr. Marquardt addressed the Board on behalf of the GHOF and Naval Air Station Glenview Museum. He thanked the Commissioners and Park District staff for all their support over the last few years for getting this project to this pivotal point tonight of considering approval of the Naval Air Station Glenview Museum and Ingenuity Center Development Agreement which will move the GHOF forward into a fundraising phase. He committed the GHOF "to raise all of the funding for the project and endowment to

support the operational shortfall of the museum for a 20-year period and beyond without any Park District financial support or community taxation or the project will not go forward.” He noted the GHOF has demonstrated over time its fundraising ability and the high level of community support for the Museum and Ingenuity Center and asked the Board to vote yes to approve the Development Agreement. (Copy of written comments submitted and filed herewith).

2. Kristen Bergin, 1741 De L’Ogier Drive, Glenview

Comments related to the NASGMIC Agreement

Ms. Bergin noted the enormous community support for this project that resulted in public funding for a \$40K Feasibility Study. The Feasibility Study recommended increasing the original 7,000 sf. building to a 16,000-sf. self-sustaining facility and one of the most compact, multi-use aviation museums in the country. Ms. Bergin feels the Center will be a tremendous educational asset for the community; will be self-sustaining and the endowment will grow from \$2.75M in year one to \$8M by year 21. The endowment will provide support for future Boards and will be able to cover more facility expenses. The GHOF has also provided a detailed fundraising plan with industry standard benchmarks as requested by the Park Board. She asked the Board to vote yes on the Center which poses no fundraising risk to the Park District and relies on zero tax revenues or debt. (Copy of written comments submitted and filed herewith).

Note: Commissioner Dave Dillon remoted into the meeting at 7:20p.m.

3. Tamara Taylor Holmes, 1597 Monterey Drive, Glenview

Comments related to the NASGMIC

Ms. Holmes is a passionate resident supporter of the NASG Museum being built. From watching history being made as the WWII Wildcat was extracted from Waukegan Harbor with her children after 65 years dormant at the bottom of Lake Michigan or volunteering to help secure signatures or sponsorships related to promoting the history of aviation in Glenview; Ms. Holmes has worked for the last 10 years supporting this project to find a suitable location for the NASG Museum and Learning Center. She asked the Board to approve this simple request to fundraise for its existence. She noted that by saying yes today, it will allow those passionate about securing Glenview’s aviation history to petition for the financial support that is within the community and donors from the aviation world that are ready to support this initiative. (Copy of written comments submitted and filed herewith).

4. Julie Shechtman, 2804 Independence, Glenview

Comments related to the NASGMIC Agreement

Ms. Shechtman is a 19-year Glenview resident and has raised her 4 kids in Glenview. Over the years, her family have been involved in many Glenview offerings from baseball to using Park District facilities such as Wagner Farm and the Ice Center. She feels this project fits right in with the spirit of Glenview. She was a District 34 School Board member for eight years. She was also on the Committee to determine how to raise funds to build the Youth Services building. Ms. Shechtman currently works at Morgan Stanley in The Glen as a financial advisor and Executive Director. She feels there is no financial risk to the Park District during this fundraising period since if GHOF can’t raise the money, the project goes away. She pointed out that once the facility is operational, the endowment funds will protect the Park District financially. The museum will be a self-

supporting facility with a safety net and from a financial perspective, she thinks this is a no brainer. She requested the Board consider approving this agreement and she looks forward to helping fundraise for the museum.

5. Beverly Dawson, 2725 Mayapple Ct. Northbrook, President of the Glenview History Center and resident for over 50 years

Comments related to the NASGMIC Agreement

Ms. Dawson has been interested in the aviation history of Glenview since 1993. She was amazed to find out what an impact and vital role it had played in World War II. She was approached by the Navy in 1993 and asked to have the History Center help present the history of the Naval Base. In her research for this project, she discovered that an airport was once here and was the major airport for Chicago at the time. She also came to realize that the Naval Air Station and the pilots who trained there, played a major role in winning the war in the Pacific. As a resident, she is so proud of the history and very interested in this project. She noted, in her life time travels she has met so many people around the world who knew about the Glenview Naval Air Station and many who had served there. Those who served hope the history of the Naval Base, a big piece of American history, will be preserved.

6. Kevin Christell, 2596 Independence Ave., Glenview

Comments related to the NASGMIC Agreement

Mr. Christell thanked the Board for the opportunity to make his comments. He noted he is the current Vice President of the Glenview Park Foundation (GPF) which supports the Glenview Park District (GPD) to deliver recreational programs, services and facilities for the community. The Foundation's financial assistance is used to assist the GPD to improve or expand its services for the benefit of the public. Since 1996, the GPF has invested over \$2M in the community. Recent contributions were given to the new Community Ice Center and Grove Interpretive Center projects. Also 10% of the GPF annual fundraising goes to Leisureship scholarships that benefit the youth of the community. Mr. Christell noted that 3 years ago, the GPF made a \$10,000 contribution towards a Feasibility Study for the Naval Air Station Museum. The Foundation felt this project was a great opportunity and he hopes the Board will make the best decision on behalf of the community. Mr. Christell is also a member of the Glenview Kiwanis Club which made a \$5,000 contribution towards the Feasibility Study to construct the Naval Air Station Museum. He also confirmed as a resident, he has been a long-time supporter of the GPD. He hopes the Board carefully considers the museum which is supported by very dedicated volunteers. He feels the museum would preserve a lot of history and contribute to the educational value which is so unique to Glenview because of the Glenview Park District. The educational value the GPD provides through The Grove, Wagner Farm and now the Naval Air Station Museum would be unparalleled and a tremendous addition to the community.

Note: Commissioner Dan Peterson remoted into the meeting as the last public comment was being made at approximately 7:45p.m.

7. Rear Admiral Jack Mumaw, 110 Carriage Road, North Barrington

Comments related to the NASGMIC Agreement

Admiral Mumaw was the last Admiral assigned to the Naval Air Station when it closed in 1995. He served 38 years in the Navy with 15 of those years served here at the Naval Air

Station Glenview. He has many memories of pulling up to the gate of the Base, the marine guards saluting him, flying his airplane missions and the numerous air shows that were put on at the Air Station that benefitted both the Navy and the Village of Glenview. Admiral Mumaw noted the unique camaraderie and relationship shared between Glenview and the Naval Air Station. In WWII, German prisoners of war were housed at the base and helped to build the Naval Chapel. Naval Aviators were trained there on carriers on Lake Michigan and many went off to fight in the Battle of Midway, and President George H. W. Bush did his carrier training there. It later became a Reserve Base whose reserve squadrons helped track Soviet submarines during the Cold War. Admiral Mumaw along with his classmate John Howland served on a Committee to recover an SBD Dauntless dive bomber from Lake Michigan which is now displayed at Midway Airport. He noted they faced many of the challenges the Park Board is facing today. However, he reassured the Board that the money will be there, due to the many aviation buffs all over the country that will support this Museum along with retired military and corporate sponsors. Admiral Mumaw acknowledged Bill Marquardt and the GHOF volunteers who worked so hard on this project. Admiral Mumaw noted he comes to night as the voice of the 1000s and 1000s of military personnel who served here in Glenview. He feels this Museum will honor them and the special relationship between Glenview and the military community. He asked the Board to have the courage and foresight to look beyond the Pandemic and towards the future to see what this museum will mean to those who served here and the Village of Glenview. He encouraged them to vote yes on this project.

Note: Park District rules limits the maximum time for all Public Comments at a Board meeting to 30 minutes. With the oral comments taking 30 minutes, no written comments were able to be read. However, all oral and all the written comments that were submitted through a form that was posted on the Park District website from Tuesday, October 20, 2020 at 7:00 p.m. until noon today will be submitted into the Park District record.

10. Committees Reports and Recommendations

c. Recreation, Swimming Pools and Museums & Historical Preservation

i) Failed to approve the Naval Air Station Glenview Museum and Ingenuity Center Development Agreement

Committee Chair Joe Sullivan acknowledged that the topic up next is relevant to what the public comments have all just addressed: The Naval Air Station Glenview Museum and Ingenuity Center Development Agreement. He noted the Committee has discussed this project many times recently and that over the course of the last three years, Glenview Park District staff along with consultants, have worked with representatives from Glenview Hangar One Foundation (GHOF) and Bring It Home Glenview (BIHG) to further the concept of a museum dedicated to Naval Air Station Glenview. This has included both a site and feasibility study along with the drafting of a Development Agreement. This agreement forms the structure and outline related to the arrangement between the District and the GHOF. The details include how the new museum will be paid for related to both construction and operation; the approach and length of the fundraising effort, and how the museum will operate once the facility and artifact collection is transferred to the District. At both the September 8 and October 13, 2020 Recreation, Swimming Pools and Museums & Historical Preservation committee meetings the Development Agreement and Fundraising Plan

were reviewed and refined so as they are now able to be put before the full Park Board.

President Casey asked for a motion to consider accepting a Recreation, Swimming Pools and Museums & Historical Preservation Committee recommendation to approve the Naval Air Station Glenview Museum and Ingenuity Center Development Agreement.

Commissioner Katsamakakis moved to accept a Recreation, Swimming Pools and Museums & Historical Preservation Committee recommendation to approve the Naval Air Station Glenview Museum and Ingenuity Center Development Agreement.

Board Discussion on the motion followed.

Commissioner Angie Katsamakakis expressed that she understands the difficulty of these times and especially the economic environment due to COVID, but she hopes this Museum will get support from not only our community but from enthusiasts all over the country. She is willing to allow the fundraising to go forward as long as there are no tax dollars being used for the project.

Commissioner Jen Roberts is positive about this project as it is a very important part of Glenview's history and an important learning tool. However, she noted that past decisions on new facilities such as The Grove and Wagner Farm museums were decided by a Referendum. And, even though the GHOF and the Park District have worked well together in the last few years and as a result, the GHOF has an excellent tool to move this forward; she does not believe the Park District is the best place for this Museum.

Commissioner Dave Dillon expressed he is in favor of this project. He would like the GHOF to have the opportunity to raise funds and get this project done and it allows us to not have to put additional burdens on our tax payers. So, he is in favor of seeing the project move forward and hopes funds will be raised to see it through.

Commissioner Dave Tosh noted that the agreement states that all required funds need to be in hand before construction can begin. So, he asked if the Board is asking to approve this agreement before the funds have been secured. He also asked how much money has the GHOF fundraised so far. Kristen Bergin from GHOF replied that since they did not have a signed agreement to proceed with the fundraising, that none has been raised. Executive Director Michael McCarty confirmed that the agreement will allow GHOF to begin fundraising.

Commissioner Dan Peterson is in favor of approving the agreement and echoed many of the comments already made. He acknowledges that it may be tough to raise that kind of money but feels they should have the chance to try. Especially since this project will be done without tax payer's money unlike The Grove and Wagner Farm which both used tax dollars and that is why those had to go to Referendum. Commissioner Peterson also feels this Museum will be a great asset for the community and with little risk to the Park District so he hopes they are successful in

their efforts.

Commissioner Joe Sullivan feels the Museum is a great idea and truly tied to the Glenview community and appreciates that it won't be funded by tax dollars; however, he feels it is still a huge investment on the Park District to build it. He saw with the Community Ice Center project the amount of staff and Board time and attention that went into that project. He noted that the financial update presented earlier tonight shows the challenges that the District is currently facing and does not feel this is the right time to take on this commitment.

President Casey noted he echoes both Commissioner Sullivan and Robert's comments but applauds the idea behind the project. He is concerned that as the project goes on, the fundraising may not be enough to maintain it. He noted how the proposed size of the museum went from 7,000 sf. to 15,000 sf. He also is concerned with the amount of time and expense this will take from staff. With the COVID situation, there may be staff cutbacks and he is concerned with how much more we can put on staff. He believes there are opportunities for the Bring it Home group to find another location and if they can raise enough money they should be able to purchase land on their own and move forward with their mission. He acknowledged that he will not be supporting the agreement.

President Casey referred to the motion on the floor:

Commissioner Katsamakakis moved to accept a Recreation, Swimming Pools and Museums & Historical Preservation Committee recommendation to approve the Naval Air Station Glenview Museum and Ingenuity Center Development Agreement. Roll Call Vote: Ayes: Dillon, Katsamakakis, Peterson. Nays: Roberts, Sullivan, Tosh, Casey. Motion Failed.

ii) Rescinded Resolution 2016-13: A Resolution for a Potential Naval Air Station Glenview Museum

Committee Chair Sullivan reported that since the motion to approve the NASGMIC agreement failed, there is a housekeeping item to consider rescinding Resolution 2016-13: A Resolution for a Potential Naval Air Station Glenview Museum.

Commissioner Peterson doesn't feel the Resolution needs to be rescinded.

Commissioner Sullivan moved seconded by Commissioner Roberts to accept a Staff recommendation to Rescind Resolution 2016-13: A Resolution for a Potential Naval Air Station Glenview Museum. Ayes: Sullivan, Tosh, Katsamakakis, Roberts, Casey. Nays: Dillon, Peterson. Motion Carried.

iii) Committee Update

Superintendent of Leisure Services Todd Price gave his Division Updates. He noted that staff is managing potential changes to the Camp REC program. School District 34 introduced the adaptive pause concept that would allow movement of any level of learning to prevent disease transmission. This could move students back to all remote learning. If so, Park District Staff is ready to accommodate the student's needs. Todd also reported that enrollment in Camp REC continues to climb. Some good news, the

Spooktrunkular event is Saturday outside of Park Center and Staff is expecting 425 cars to come through in 2.5 hours. The event has sold out twice already.

8. Approved Accounts Payable

Commissioner Sullivan moved seconded by Commissioner Dillon to approve payroll and accounts payable for the month of September, 2020, in the amount of \$3,092,226.35. Roll Call Vote: Ayes: Tosh, Dillon, Katsamakakis, Peterson, Roberts, Sullivan, Casey. Nays: None. Motion Carried.

9. Approved Consent Agenda items

President Casey asked if any Commissioner wanted to remove an item from the Consent Agenda for further discussion. There were no requests, so President Casey asked for a motion to approve the Consent Agenda.

Commissioner Roberts moved seconded by Commissioner Sullivan to approve the Consent Agenda items. Roll Call Vote: Ayes: Dillon, Katsamakakis, Peterson, Roberts, Sullivan, Tosh Casey. Nays: None. Motion Carried. (Copy of supporting information filed herewith and explained below).

a. Accepted a Finance and Administrative Operations/Marketing Committee recommendation to approve the Voluntary Retirement Incentive Plan

The District has lost a significant amount of revenue this fiscal year due to the Pandemic and unfortunately it is likely to continue. To help reduce reoccurring expenses, staff developed a Voluntary Retirement Incentive Plan. This plan was designed to incentivize employees to retire sooner, which will allow the District to capture savings while determining whether or not to replace vacant positions or rehire at a lower salary level.

b. Accepted the Recreation, Swimming Pools and Museums & Historical Preservation Committee recommendation to accept the change order from Great Lakes Landscaping Company of Elk Grove, Illinois in the amount of \$123,950 for the pathway and fencing of Phase II at Wagner Farm.

As the Phase I construction is nearing completion, staff is looking for the ability to continue on with the second phase of the project that includes fencing and pathways around the north part of the site. This work was originally in the scope of work and permit submittals to both MWRD and the Village of Glenview. The work detailed in Phase II was budgeted for in the 2019-2020 Wagner Farm operational budget in the amount of \$190,000.

c. Accepted a Recreation, Swimming Pools and Museums & Historical Preservation Committee recommendation to approve The Third Supplemental Addendum of the NorthShore University Lease and Use Agreement subject to final review and approval by the Park District's Executive Director and Attorney

The terms of the lease have been modified in three areas: the rental rates have been updated; the exclusivity of NorthShore programs and services was redefined to only within the Park Center buildings and a language change was made related to any potential future sound abatement steps employed to address noise transfer from the fitness floor to the medical suite.

10. Committees Reports and Recommendations

a. Finance/Administrative Operations & Marketing

i) Update: 2018-2021 Strategic Plan

Deputy Executive Director Katie Skibbe reported that Staff gave an update to the Committee on the 2018-2021 Strategic Plane. She noted that beginning May 1, 2020, the District entered Year 3 of the 2018-2021 Strategic Plan. This plan includes 25 distinct initiatives to be accomplished over the three-year period. Of those 25 initiatives, there are 7 initiatives that are the primary areas of focus for year three and several initiatives that span several years. Thus far 12 initiatives have been completed, 13 initiatives are on track, and 0 initiatives have not yet been started. Of the 13 initiatives that are on track several of them are nearing completion.

ii) Committee Update

No Division Report

b. Park & Facility Services and Special Revenue Facilities

i) Approved the Purchase of (1) 2020 Brush Bandit Intimidator 18XP Chipper

Superintendent of Park & Facility Services Jim Warnstedt reported that for fiscal year 2020-2021, the District has (1) Brush Chipper that is scheduled for replacement. As part of our annual Capital Replacement process, staff does a review of each piece of equipment due for replacement. Since the start of the pandemic, all Capital Replacement items were deferred until further notice. However, our current and only brush chipper continues to have reliability issues and is frequently down for long periods of time due to repair. It is an essential piece of equipment to our forestry operations and is vital to have one that we can rely on. The replacement equipment will be paid from the 2020-2021 Capital Replacement Fund of which \$75,000.00 was approved and allocated for this piece of equipment.

Commissioner Roberts moved seconded by Commissioner Tosh to accept a Staff recommendation to approve the the Purchase of (1) 2020 Brush Bandit Intimidator 18XP Chipper from Atlas Bobcat LLC. of Elk Grove Village, IL, in the amount of \$37,416.73. Roll Call Vote: Ayes: Katsamakias, Peterson, Roberts, Sullivan, Tosh, Dillon, Casey. Nays: None. Motion Carried.

ii) Committee Update

Superintendent of Parks and Facility Services Jim Warnstedt updated the Board on an LED Lighting retro fit package for pathway lights at Gallery Park that staff is installing. These fixtures will lower our energy consumption and last longer than the traditional bulbs. This will save both staff time and the District money.

Superintendent of Special Facilities Lori Lovell reported on her Division. She acknowledged a \$2,500 grant the Tennis Club received from the USTA will be used for COVID 19 expenses. Superintendent Lovell also reported that both the Glenview Prairie Club and Glenview Park Golf Club are up in rounds of golf compared to September of last year. The Prairie Club is up 30% and the Golf Club is up 21%.

President Casey asked what the number of rounds was for the Golf Club.

Superintendent Lovell confirmed there were 32,454 rounds of golf played at the Golf

Club from May through September, which is a shortened timeframe from the usual season.

11. Matters from Commissioners

Commissioner Jen Roberts thanked staff at Wagner Farm for the wonderful Farmers Market Season and for all the creative sessions that made it so successful. She noted it was a nice part of a very difficult summer for everyone.

Commissioner Dave Tosh thanked everyone who recently came down his street to celebrate his birthday. He noted he always counts his blessings for all his friends at the Park District.

Commissioner Angie Katsamakakis thanked all of the volunteers from the Naval Air Station Museum and Bring It Home Glenview Committee for all their dedicated work these many past years. She is grateful to have residents who care so much about preserving the history and importance of the Naval Air Station. She hopes it moves forward and wishes them the best of luck in their endeavors.

Commissioner Joe Sullivan echoed Commissioner Katsamakakis' thoughts and acknowledged the passionate group of volunteers and the great idea for their project. He also thanked the Park District staff for all they are doing to get us through this Pandemic. They are working hard on generating revenue and keeping expenses down. The creative ideas and hard work are evident in all the programs and events that staff have produced for our patrons. For example, Camp REC and Saturday's sold out Spooktrunkular, which most park districts gave up on. He feels the District is so lucky to have such a great team and thanked them for everything they do.

Commissioner Dan Peterson echoed all the good comments that have been made so far.

Commissioner Dave Dillon expressed his disappointment in not approving the Naval Air Station Glenview Museum and Ingenuity Center Development Agreement. He thought it was an opportunity for the District to be involved in a more edgy project than we've done in the past and is disappointed that it will not be going forward.

President Bill Casey amiably acknowledged that the well-intended drive-by, honking birthday celebration for Commissioner Tosh did end up waking some of the kids on his block from their naps. He hopes the parents weren't too upset by the good-natured celebration. He also thanked Commissioner Peterson for being an election judge which shows even more his commitment to the community. President Casey also thanked staff for all they are doing. Especially with COVID numbers going up, he wanted staff to know that the Board understands how difficult this situation can be. He also wanted staff to know that if they need to de-stress or take some time off, that the District supports that. President Casey noted that we all need to take care of each other and until a vaccine is produced, things will probably continue to be difficult..

12. Correspondence

None.

13. Adjourned to Executive Session Pursuant to 5 ILCS 120/2 et seq.to discuss Minutes (Subsection c21); Litigation (Subsection c11); Employment/Appointment Matters (Subsection c1)

Commissioner Sullivan moved seconded by Commissioner Katsamakakis to adjourn and move to Executive Session Pursuant to 5 ILCS 120/2 et seq. at 8:25p.m to discuss Minutes (Subsection c21); Litigation (Subsection c11); Employment/Appointment Matters (Subsection c1). Roll Call Vote: Ayes: Peterson, Roberts, Sullivan, Tosh, Dillon, Katsamakakis, Casey. Nays: None. Motion Carried.

Commissioner Peterson moved seconded by Commissioner Katsamakakis to return to open session at 9:47 p.m. Roll Call Vote: Ayes: Dillon, Katsamakakis, Peterson, Sullivan, Tosh, Casey. Nays: None. Motion Carried.

14. Action on items that were discussed in Executive Session, if any

- a. Approved the Semi-Annual Review of Executive Session minutes

Commissioner Sullivan moved seconded by Commissioner Katsamakakis to approve the Semi-Annual Review of Executive Session minutes. Roll Call Vote: Ayes: Katsamakakis, Peterson, Sullivan, Dillon, Casey. Nays: None. Motion Carried.

- b. Approved to dispose of verbatim recordings of fully released Executive Session meeting minutes dated prior to March 2019

Commissioner Dillon moved seconded by Commissioner Sullivan to dispose of verbatim recordings of fully released Executive Session meeting minutes dated prior to March 2019. Roll Call Vote: Ayes: Peterson, Sullivan, Dillon, Katsamakakis, Casey. Nays: None. Motion Carried.

15. Adjourned

Commissioner Katsamakakis moved seconded by Commissioner Peterson to adjourn the Open Session at 9:52 p.m. Roll Call Vote: Ayes: Sullivan, Dillon, Katsamakakis, Peterson, Casey. Nays: None. Motion Carried..

ATTEST:

William M. Casey, President

Michael D. McCarty, Secretary

Approved this 19th day of November, 2020